

**FILLMORE CENTRAL SCHOOL DISTRICT**  
**PO Box 177, 104 West Main St.**  
**Fillmore, NY 14735**

**BOARD MEETING MINUTES**

*Thursday, June 19, 2014 @ 7 PM*  
*Conference Room – C117*

**FUTURE MEETINGS**

**July 17, 2014 Reorganizational Board Meeting – 7 pm**

Meeting called to order at 7:03 pm by Board President Parmenter.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT:**

Tom Parmenter, President  
Marcus Dean, Vice-President  
Paul Cronk, District Clerk  
Faith Roeske  
Sara Hatch

**ADMINISTRATION PRESENT:**

Ravo Root, Superintendent  
Mike Dodge, High School Principal  
Wendy Butler, Pre K–4 Principal/Curriculum Director  
Thomas Ricketts, Business Manager

**1. PRELIMINARY MATTERS/PUBLIC COMMENT - NONE**

**2. PROGRAMS/PRESENTATIONS**

- Tess Schilke and Elsa Cole were present and talked about their experience competing in the NY State Track Meet. Elsa placed 4<sup>th</sup> overall in the Steeplechase and we had the opportunity to see her medal. Congratulations to both students in their success and achievements.
- Principal Mike Dodge introduced the new Varsity Boys Basketball Coach, Brandon Carter. Brandon talked about his love for basketball and his experience playing in high school, college and his pursuit professionally. He knows many of our players already as he has worked with other local school teams. He is excited to be part of FCS Athletics and hopes to increase participation in basketball from grade school through high school and maintain the excellence at both the JV and Varsity levels that FCS has attained.

**3. DISCUSSION/WORK SESSION**

3.1 Administrators' Reports

Principal Dodge

- Mr. Dodge informed the board that a driver's education program may not be available during the summer months this year due to the unavailability of a BOCES instructor. He will continue to work with BOCES and may be able to offer a fall class.
- He attended the Fillmore Fun Fest with his children, had a great time and enjoyed being part of the community. He also attended the Fine Arts Festival and enjoyed the opportunity to view all the excellent work displayed by FCS students.
- He has been getting feedback from Student Council members on some updates to the Code of Conduct. A final version will be available for approval later this summer.
- He attended the Annual Flag Day celebration as well as spent time with students at the Senior Skip event at Letchworth State Park.
- The program for the 2014 Commencement was reviewed with Board Members Sara Hatch and Paul Cronk volunteering to hand out diplomas.
- He relayed some concern about the amount of time between when busses release students and they begin instruction in the classroom. In some cases this time could be as long as 20 minutes so a slight schedule change to begin the day was presented to teachers and accepted.

Principal Butler

- Mrs. Butler attended the Patriotic Assembly on Flag Day and enjoyed the participation by grade school students.
- She helped in the planning of the 1<sup>st</sup> annual Grades 3&4 Talent Show. 19 performances were enjoyed and everyone had a great time. Some students will also have the opportunity to perform at the Grade School field day event.

- She reported that many yearend events and field trips are occurring as students and teachers wind down the academic year.
- Letters have been sent home to parents indicating student classroom assignments for next year.
- Upcoming events include Kindergarten graduation and moving up day where students have the opportunity to visit the classroom they will be assigned to next year.
- Summer Professional Development is being planned and the schedule reviewed. A major focus will be on what did and didn't work regarding Common Core instruction.
- Minor edits in the Elementary Handbook were reviewed and presented for approval.
- The New York State School Report card was presented and reviewed. You can review it online by going to <https://reportcards.nysed.gov/>

### 3.2 Work Session

- District Policy 7132 non-resident enrollment requests, Policy 6410 Staff use of computerized information resources, and Policy 7212 Response to intervention (RTI) process were all reviewed with minor edits recommended by Superintendent Root and presented for approval.
- Board members reviewed the District and Board goals that were recently discussed at the Board workshop and are being presented for approval.
- The hiring process for an open Grade 6 position was reviewed.

### 3.3 Superintendent's Report

- Mr. Root updated the Board on progress regarding the Capital Project. Meetings with school staff and the architects have occurred. Drawings are beginning to take shape with input from stakeholders as they prepare to submit the project to the NYS Education Department (NYSED).
- Superintendent Root has met with teacher union (NYSUT) representatives and it was agreed that no changes to the current APPR Plan will be necessary for 2014-15.
- A STEM (Science, Technology, Engineering, and Math) Team is being developed and needs to include teachers, administration and representation from the Board which will need to attend a planning meeting in Corning on August 20.
- Kinder-Fair was a huge success and great fun with many activities available for the students and staff. Mr. Root along with many students and teachers enjoyed the chance to take a ride in the bucket of the Ariel truck provided by Houghton Vol. Fire Department.
- For several years, class gift funds have been set aside to purchase a bronze eagle statue that can be installed outside near the front of the auditorium. Funds have accumulated enough now so that the cost of the statue can be fully covered. Mr. Root and Mr. Ricketts are looking into possible designs and construction parameters.
- High School science teacher Rachel Coon has requested the approval to teach a forensics class beginning the fall of 2014.
- In the fall 2014, FCS students will have the opportunity to enroll in the following new classes:
  1. A 3 college credit course in Economics,
  2. A 3 college credit course in Molecular Biology,
  3. A 1 High school credit course in Veterinarian Tech.,
  4. A ½ High school credit course in Forensic Science.
 Thank you to the teachers and administration who have worked hard to create these unique opportunities for our students.
- The most recent issue of the 5<sup>th</sup> and 6<sup>th</sup> Grade Fillmore Space was given out. Congratulations to all the students that submitted work for this year end issue.

## 4. EXECUTIVE SESSION

- 4.1 Motion Dean, second Roeske to enter into Executive Session at 8:49 pm to discuss a confidential legal matter.

5 - Aye 0 - Nay Motion Carried

- 4.2 Motion Roeske, second Hatch to move out of Executive Session at 9:42 pm and regular meeting resumed.

5 - Aye 0 - Nay Motion Carried

## 5. BUSINESS/FINANCE:

### 5.1 Business Administrator's Report

- Mr. Ricketts reported that the pre-audit began this past week.
- The School Lunch program profit/loss report was reviewed.
- The financial summary through May 31 was reviewed.

5.2 Motion Hatch, second Dean to approve the Treasurer’s Reports for the month of May and to grant the authority to pay the necessary June bills with the Treasurer’s Report to be presented at the July Board of Education meeting.

5 - Aye 0 - Nay Motion Carried

**6. OTHER ITEMS:**

A reminder of the annual organizational meeting scheduled for July 17, 2014 at 7:00 pm.

**7. CONSENT VOTE:**

Motion Roeske, second Hatch to approve the minutes of the May 15, 2014 Board of Education meeting.

5 - Aye 0 - Nay Motion Carried

**8. APPROVAL OF ADDENDUM:**

8.1 Motion Dean, second Cronk to add addendum 8.2, 8.3, 8.4, 8.5, 8.6, 8.7 and 8.8 to the agenda of the June 19, 2014 meeting.

5 - Aye 0 - Nay Motion Carried

8.2 Motion Roeske, second Dean to accept the following employee retirement:

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE
Jacque Kohler	Elem Teacher	6/17/2014	6/30/2014

5 - Aye 0 - Nay Motion Carried

8.3 Motion Hatch, second Dean to approve the voluntary teacher transfer of Stacy Bentley from Reading Teacher to the new tenure area of Elementary Education, where she will teach second grade in the coming school year. Mrs. Bentley will retain her tenure and seniority as a Reading teacher. Moving forward Mrs. Bentley will only accrue seniority in the tenure area of Elementary Education. Mrs. Bentley will have a two year probationary period in Elementary Education that will begin on August 25, 2014 and end on August 25, 2016.

5 - Aye 0 - Nay Motion Carried

8.4 Motion Dean, second Roeske to approve the voluntary teacher transfer of Shawn Hotchkiss from Elementary Education Teacher to Reading Teacher and the new tenure area of Reading. Mr. Hotchkiss will retain his tenure and seniority as an Elementary Education Teacher. Moving forward, Mr. Hotchkiss will only accrue seniority in the tenure area of Reading. Mr. Hotchkiss will have a two year probationary period in Reading that will begin on August 25, 2014 and end on August 25, 2016.

5 - Aye 0 - Nay Motion Carried

8.5 Motion Cronk, second Hatch to approve the following resolution:

**Be it resolved**, that the board of education accepts the report of the poll clerks on the 2014-15 School Budget Vote as follows:

School Budget: Total Votes Cast 338  
 Tally: Yes 274 No 62 Blank/Void 2

Board of Education (2014-2019): Total Votes Cast 338  
 Marcus Dean 290  
 Write-In 7  
 Blank/Void 41

Resolution for School Buses: Total Votes Cast 339  
 Tally: Yes 286 No 53 Blank/Void   

Capital Project: Total Votes Cast 340

Tally: Yes 261 No 79 Blank/Void     

Wide Awake Library Budget: Total Votes Cast 339  
 Tally: Yes 284 No 50 Blank/Void     

5 - Aye 0 - Nay Motion Carried

8.6 Motion Dean, second Roeske to approve the following leave of absence:

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE	COMMENTS
Lynn Chamberlain	Mechanic/Bus Driver	6/18/14	6/9/14 until further notice	Leave of absence

5 - Aye 0 - Nay Motion Carried

8.7 Motion Roeske, second Hatch to approve the following non-instructional substitute appointment for 2014-15 school year:

NAME	POSITION	EFFECTIVE DATE
Alexander Abbott	Mechanic	7/1/2014

5 - Aye 0 - Nay Motion Carried

8.8 Motion Dean, second Hatch to approve declaring the "On Floor Mod Striker 2" floor machine surplus and donate said machine to the non-profit organization, Fillmore Powerhouse.

5 - Aye 0 - Nay Motion Carried

**9. OLD BUSINESS - NONE**

**10. NEW BUSINESS**

10.1 Motion Dean, second Hatch to approve the following Bond Resolution:

BOND RESOLUTION DATED JUNE 19, 2014 OF THE BOARD OF EDUCATION OF THE FILLMORE CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF RECONSTRUCTION OF SCHOOL BUILDINGS AND FACILITIES, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Fillmore Central School District, New York, at the annual meeting of such voters duly held on May 20, 2014, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; and

WHEREAS, the Board of Education has, on February 20, 2014, duly determined that the purpose hereinafter described constitutes a type II action under the State Environmental Quality Review Act of the State of New York and the applicable regulations thereunder ("SEQRA") which will not have a significant impact on the environment and such purpose is not subject to any further environmental review under SEQRA; now therefore

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The Fillmore Central School District shall undertake certain capital improvements to the School District's existing school buildings and facilities, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the School District at the annual voter meeting on May 20, 2014.

Section 2. The Fillmore Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$8,257,904, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as "purpose") is certain capital improvements consisting of reconstruction of existing school buildings and facilities within the School District (each such building being a class "A" (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), site improvements, and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said purpose, as estimated by the Board of Education, is \$9,190,000, and such amount is hereby appropriated therefor; and (b) the Fillmore Central School District's plan to finance the cost of said purpose is (i) to provide \$932,096 from the existing capital reserve fund for such costs; and (ii) to provide up to \$8,257,904 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Fillmore Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$8,257,904, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Fillmore Central School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Fillmore Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the sale and issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by Section 58.00 of the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is

commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

5 - Aye 0 - Nay Motion Carried

10.2 Motion Roeske, second Dean to authorize increasing the daily pay rate for substitute teachers as follows:

1. Substitute Teachers with a Bachelor’s Degree increase from \$72 to \$80 per day for 2014-2015 school year.
2. Teachers without a Bachelor’s Degree will increase from \$60 to \$70 per day for 2014-2015 school year.
3. Teachers with a Bachelor’s Degree who work for more than 11 consecutive days in the same position will be paid retroactive for the 11 days at a daily rate of \$100. Moving forward, if the teacher remains in the same position they will be paid \$100 a day moving forward.

5 - Aye 0 - Nay Motion Carried

10.3 Motion Dean, second Hatch to approve the adoption of Policy 6410 Staff Use of Computerized Information Resources.

5 - Aye 0 - Nay Motion Carried

10.4 Motion Roeske, second Dean to approve the adoption of Policy 7132 Non Resident Student Conditions.

5 - Aye 0 - Nay Motion Carried

10.5 Motion Hatch, second Cronk to approve the adoption of Policy 7212 Response to Intervention Process.

5 - Aye 0 - Nay Motion Carried

10.6 Motion Hatch, second Dean to approve all changes made during the Policy Review of Policy 1000-8470.

5 - Aye 0 - Nay Motion Carried

10.7 Motion Dean, second Hatch to approve Buffamante, Whipple, Buttafaro, P.C. as Fillmore Central Schools auditing firm.

5 - Aye 0 - Nay Motion Carried

10.8 Motion Cronk, second Roeske to authorize the Board President to sign the agreement with Allegany County for the 2014-15 school year, concerning the transportation of pre-school children with handicapping conditions.

5 - Aye 0 - Nay Motion Carried

10.9 Motion Roeske, second Dean to approve the 2014-2015 Elementary Hand book.

5 - Aye 0 - Nay Motion Carried

10.10 Motion Dean , second Hatch to approve the Goals for the Board of Education and District for the 2014-15 school year.

5 - Aye 0 - Nay Motion Carried

10.11 Motion Roeske, second Hatch to declare the 2004 Chevrolet Impala surplus and authorize the vehicle to be auctioned off.

5 - Aye 0 - Nay Motion Carried

**11. PERSONNEL**

11.1 Motion Dean, second Hatch to approve the following Coaching/Advisor Appointments for the 2014-2015 school year:

<b>Activity</b>	<b>Boys or Girls</b>	<b>Position</b>	<b>Coach/Advisor</b>
Student Council	Boys/Girls	High School	Jodi Brown
Basketball	Boys	Shot Clock	William Kelley
Wrestling	Boys	Timer	William Kelley
Volleyball	Girls	Modified/JV	Lilly Milliman
Soccer	Boys	Timer/Scbk	Darice Mullen

5 - Aye 0 - Nay Motion Carried

11.2 Motion Roeske, second Dean to approve the following Substitute Teacher Appointment for June 2014 and the 2014-15 school year:

<b>NAME</b>	<b>DEGREE</b>	<b>CERTIFICATION</b>	<b>GRADE LEVEL</b>	<b>SUBJECTS</b>
Cody Borden	2 yr & transferred	Physical Education	Any	Phys Ed/Health

Individual listed is fingerprinted and has full clearance for employment.

5 - Aye 0 - Nay Motion Carried

11.3 Motion Hatch, second Roeske to approve the following Non-Instructional Substitute Appointment for the 2014-15 school year:

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Cathy Montesano	Aide and/or Monitor	6/19/14

5 - Aye 0 - Nay Motion Carried

11.4 Motion Cronk, second Dean to approve the following Leave of Absence:

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>DATE SUBMITTED</b>	<b>DATE EFFECTIVE</b>	<b>COMMENTS</b>
Stacy Bentley	Teacher	5/16/14	5/19/14 – 5/27/14	Leave of absence will be unpaid.

5 - Aye 0 - Nay Motion Carried

11.5 Motion Dean, second Roeske to accept the following employee retirement:

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>DATE SUBMITTED</b>	<b>DATE EFFECTIVE</b>
Lorraine Stone	Bus Driver	5/19/2014	6/27/2014

5 - Aye 0 - Nay Motion Carried

11.6 Motion Hatch, second Dean to appoint Gerry Brown as the Building Safety Supervisor. Gerry will assume the following responsibilities and will be paid an annual stipend of \$1,600 to fulfill these and other assigned safety related responsibilities as assigned by the Superintendent of Schools:

- Lock Out Tag Out Officer,
- Confined Spaces Officer,
- Fire Inspection Officer,
- Structural Inspection Liaison,
- OSHA Inspection Liaison,
- Chemical and Toxic Substances Officer,
- Compliance Officer,
- Asbestos LEA Liaison,
- Lead Liaison,

- Radon Liaison,
- Mandatory Safety Committee Member.

5 - Aye 0 - Nay Motion Carried

**12. CSE/CPSE RECOMMENDATIONS**

- 12.1 Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from May 15, 2014 to June 18, 2014, a motion was made by Hatch, seconded by Roeske to approve said recommendations.

5 - Aye 0 - Nay Motion Carried

**13. EXECUTIVE SESSION**

- 13.1 Motion Dean, second Cronk for the board to enter into Executive Session at 10:22 pm to discuss a confidential personnel matter.

5 - Aye 0 - Nay Motion Carried

- 13.2 Motion Hatch, second Roeske for the board to move out of Executive Session at 11:00 pm and resume the regular meeting.

5 - Aye 0 - Nay Motion Carried

**14. ADJOURNMENT**

A motion was made by Roeske, seconded Dean to adjourn the meeting at 11:02 pm.

5 - Aye 0 - Nay Motion Carried

**15. IMPORTANT DATES/INFORMATION**

- **Commencement – June 27<sup>th</sup> at 7 pm in the Fillmore Auditorium**